

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
SPECIAL MEETING
TUESDAY, JANUARY 8, 2013
LITCHFIELD TOWN OFFICE BUILDING – 7:30 P.M. UNTIL 9:30 P.M.

Call to Order: Chairman David T. Wilson called the special meeting to order at 7:37 p.m.

Present: David T. Wilson, David W. Wilson, Jack Healy, Joann Brogis, Leo Paul, Jr. and Rosalie Bouchard, Finance Director

Absent: Edwin Evers, James Koser, Frank Simone

Approve Minutes

a) Regular December 18, 2012 – clarify minutes vs. spreadsheet: Motion: L. Paul moved to approve the 12/18/12 minutes and J. Healy seconded. All voted aye and the motion carried.

Chairman Wilson said they need to clarify how the numbers went from the minutes to the spreadsheet. He went through the spreadsheet updated after the 12/18/12 meeting and reviewed the amounts and the reasoning for each for FY 13/14. L. Paul questioned why the Ten Year Road Program is in the Capital Plan. J. Healy said that it has to be listed in the plan for the State to give us the reimbursement, but it is then deducted below, creating a wash. L. Paul felt the amount listed for the Major Road Projects justifies the LoCip requirement and that the Ten Year Road Program should not be in the Capital Plan if it is listed and then deducted. He asked Mr. Healy for the language requiring this information to be included in the CIP. R. Bouchard researched and J. Brogis read the definition of what projects are eligible reimbursements from LoCip. They decided to leave the Ten Year Road figure in.

Review, Finalize and Recommend Plan: After reviewing all items it was agreed to make no changes to the spreadsheet as presented by the Director of Finance and recommend to the Board of Selectmen the total FY 13/14 figure on the spreadsheet of \$2,536,525. Motion: J. Healy moved to recommend the FY 13/14 Capital Improvements budget of \$2,536,525.00 to the Board of Selectmen. L. Paul seconded, all voted aye and the motion carried.

Set 2013 Meeting Schedule (FY 2014/15): Motion: J. Healy moved to adopt the 2013 Capital Improvements Meeting Schedule as proposed and J. Brogis seconded. All voted aye and the motion carried.

Adjournment: Motion: J. Healy moved to adjourn at 8:30 p.m. and D. W. Wilson seconded. All voted aye and the motion carried.


Leo Paul, Jr., Secretary

TOWN OF LITCHFIELD - CAPITAL BUDGET 2013/2014
Departments' Requests December 18, 2012

As Originally Presented to the Capital Committee 12-11-12 Meeting with Summarized Changes at End

Priority	Project Description	Total Cost Through 18/19	Grant/Other Funding	Capital Budget		NET TOWN COST					Cost After FY18/19 Not In Total	
				Existing	Prop. FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19		
ASSESSOR'S OFFICE												
1	CAMA Software Conversion	\$29,000		\$29,000								
	Total Assessor's Office	\$29,000	\$0	\$29,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BOARD OF EDUCATION												
1	SMART Boards (LCS 13/14 & LIS 14/15)	\$350,000		\$95,000	\$105,000	\$150,000						
2	Wireless LCS & LIS	\$200,000			\$200,000							
3	SMART Boards (High School)	\$150,000			\$150,000							
4	Signage	\$25,000			\$25,000							
5	Intermediate School - Bleachers	\$30,000						\$30,000				
6	Food Service Equipment	\$30,000							\$30,000			
	Less prior funded amounts	\$0		\$0								
	Total Board of Education	\$785,000	\$0	\$0	\$305,000	\$325,000	\$30,000	\$30,000	\$30,000	\$30,000	\$0	\$0
					Prop. FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19		
BOARD OF FIRE COMMISSIONERS & EMS												
1	Litchfield Handicap Bathroom Upgrade	\$80,000		\$80,000								
2	Apparatus Sinking Fund (See A,B,C below)	\$1,035,000		\$28,000	\$236,000	\$375,000	\$80,000	\$80,000	\$80,000	\$80,000		
3	Fire Commissioners - Air Pack (SCBA) Sinking Fund	\$15,000				\$15,000						
4	Fire Commissioners - Fire Ponds Sinking Fund	\$15,000			\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
5	East Litchfield Station Repair	\$153,000		\$78,000	\$75,000				\$85,000			
6	Bantam - Refurbish Parking Lot	\$85,000										
7	Townwide - Air Pack (SCBA) Replacement	\$586,400		\$56,400	\$100,000	\$100,000	\$100,000	\$230,000	\$160,000			
8	Bantam Shelter - Bathroom Upgrade	\$160,000										
A	Northfield Replace Engine #2 (\$500,000)	\$0										
B	Bantam Replace Tanker 3-3 (\$375,000)	\$0										
C	East Litchfield E-One Brush (\$160,000)	\$0										
	Less prior funded amounts	\$(84,400)		\$(84,400)								
	Total Fire Commissioners & EMS	\$2,045,000	\$0	\$0	\$413,500	\$492,500	\$232,500	\$327,500	\$327,500	\$82,500	\$82,500	\$3,985,000
					Prop. FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19		\$3,985,000
OLIVER WOLCOTT LIBRARY												
	Energy Upgrade: Windows - In Process	\$57,100		\$57,100								
1	Energy Upgrade - Main Cooling System	\$60,290		\$60,290								
	Less prior funded amounts	\$(57,100)		\$(57,100)	\$60,290							
	Total Oliver Wolcott Library	\$60,290	\$0	\$0	\$60,290	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PARK AND RECREATION												
1	Northfield Field Makeover	\$120,000		\$120,000								
2	Ten Year Plan	\$1,500,000			\$300,000	\$250,000	\$300,000	\$250,000	\$250,000	\$400,000	\$400,000	

Priority	Project Description	Total Cost Through 18/19	Grant/Other Funding	Capital Budget		Balance of CIP Request					Cost After FY18/19 Not In Total
				Existing	Prop. FY13/14	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19	
3	Total Park and Recreation	\$1,620,000	\$0	\$0	\$170,000	\$300,000	\$250,000	\$300,000	\$250,000	\$400,000	\$0
	POLICE										
	Replace 2000 Cruiser	\$27,000		\$27,000							
1	Replace 2002 Cruiser (70k miles)	\$30,500			\$0	\$30,500					
2	Replace 2006 Cruiser (50k miles)	\$32,500				\$32,500					
3	Replace 2006 Cruiser	\$33,500								\$33,500	
	Less prior funded amounts	\$(27,000)		\$(27,000)							
	Total Police	\$96,500	\$0	\$0	\$0	\$30,500	\$0	\$32,500	\$0	\$33,500	\$0
	DEPARTMENT OF PUBLIC WORKS										
(e)	Bridge Program	\$9,121,635	\$6,048,154	\$1,568,141	\$255,340	\$400,000	\$200,000	\$250,000	\$200,000	\$200,000	\$1,000,000
(c)	Less prior funded amounts	\$(5,841,382)	\$(4,273,241)	\$(1,568,141)							
(b)	Vehicles and Equipment - Replace through ~ 2020/2025	\$2,537,550	\$0	\$0	\$282,150	\$621,150	\$509,000	\$475,250	\$409,000	\$241,000	\$1,732,500
	Less prior funded amounts	\$0		\$0							
(b), (d)	Ten Year Road Program	\$0	\$(1,997,926)	\$285,418	\$285,418	\$285,418	\$285,418	\$285,418	\$285,418	\$285,418	\$8,107,500
	Less prior funded or eliminated amounts	\$(1,033,490)	\$748,072	\$(285,418)							
(a)	Major Road Projects	\$4,763,833		\$757,812	\$962,886	\$1,300,448	\$912,750	\$250,000	\$179,937	\$400,000	\$3,943,000
	Less prior funded amounts	\$(228,512)		\$(228,512)							
(a)	Public Facilities	\$2,527,915		\$768,915	\$225,000	\$443,000	\$451,000	\$345,000	\$265,000	\$30,000	\$1,432,000
	Less prior funded amounts	\$(523,915)		\$(523,915)							
	Total Department of Public Works	\$11,323,634	\$(971,085)	\$774,300	\$2,010,784	\$3,050,016	\$2,358,168	\$1,605,668	\$1,339,355	\$1,156,418	\$8,107,500
	SANDY BEACH COMMISSION - Beach Facility Septic System										
	Less prior funded amounts	\$43,573		\$18,803	\$0	\$24,770	\$0	\$0	\$0	\$0	\$0
	Less prior funded amounts	\$(18,803)		\$(18,803)							
	TOWN CLERK										
	DIGITIZING INDEXING Land Survey Maps	\$39,359		\$39,359							
	Less prior funded amounts	\$0		\$0							
	Total Town Clerk	\$39,359	\$0	\$0	\$39,359	\$0	\$0	\$0	\$0	\$0	\$0
	Adjustment to remove ten year road program from annual totals	\$0	\$1,997,926	\$(285,418)	\$(285,418)	\$(285,418)	\$(285,418)	\$(285,418)	\$(285,418)	\$(285,418)	\$0
	12/18/12 Committee Meeting Grand Total	\$16,023,553	\$1,026,841	\$517,882	\$2,536,525	\$3,838,368	\$3,140,250	\$1,915,250	\$1,661,437	\$1,387,000	\$0
	12/11/12 Committee Meeting Totals w/adjustments	\$14,534,545	\$(971,085)	\$803,300	\$3,284,089	\$3,197,304	\$3,179,250	\$1,954,250	\$1,700,437	\$1,387,000	\$12,092,500
	Eliminated/Reduced (See Eliminations 2013-2014+)	\$(223,500)	\$0	\$0	\$(64,500)	\$(42,000)	\$(39,000)	\$(39,000)	\$(39,000)	\$0	\$0
	Adjustments from 2013/2014 to Other Years	\$0			\$(683,064)	\$683,064	\$0	\$0	\$0	\$0	\$0
	Public Works Adjustments other years to other years	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	12/18/12 Committee Meeting Grand Total	\$14,311,045	\$(971,085)	\$803,300	\$2,536,525	\$3,838,368	\$3,140,250	\$1,915,250	\$1,661,437	\$1,387,000	\$0

(a) Existing amount equals cumulative previously approved Net Town Cost budgets.

(b) Existing amount equals the net Town cost amount approved last year for the current year 2012/13 budget.

(c) Grant/other funding for 10 year Road Program is made up of \$1,327,242 Town Aid Road Grants (\$189,606 existing year, \$189,606 2013/14, \$948,030 thereafter) and \$515,466 LoCip Grants (\$73,638 existing, \$73,638 2013/14 and \$368,190 thereafter, all net of fees)